

PROJECT PLAN v 1.2
10-16-2014

PROJECT: Streamline Multistate Voluntary Disclosure Program

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PROJECT DESCRIPTION: The purpose of this project is to identify opportunities to streamline the MTC Multistate Voluntary Disclosure Program to make it more efficient and effective. The project will involve review of the current process from the perspective of the states, taxpayers and the MTC National Nexus Program staff.
See project description for more details.

TARGET COMPLETION DATE: June 30, 2015

HIGH-LEVEL PROJECT TIME LINE:

- November 2014 - First team meeting (teleconference). Review project description and project plan and make needed changes. Discuss process for soliciting and capturing ideas for improvement before project work formally begins. Discuss and decide whether to seek input from Nexus Committee during meeting in Nashville (December).
- January 2015 – Teleconference. Review LEAN process improvement tool. Begin developing detailed description of MVD process. Identify constituents of MVD process; discuss methods for seeing input from constituent groups concerning MVD process description and opportunities for improvement.
- February 2015 – Teleconference.
- March 2015 – Nexus Committee meeting.
- April 2015 – Teleconference. Discuss options for change to MVD to streamline, make more efficient and effective. Discuss potential cost and benefit of potential changes.
- May 2015 – Teleconference. Decide on recommendations for change to MVD program. Discuss elements for report to Nexus Committee and Strategic Planning Steering Committee.
- June 2015 – Teleconference. Finalize report and recommendations to Nexus Committee and Strategic Planning Steering Committee.